

CREATIVE CITY NETWORK OF CANADA
Draft Minutes from the 2012 ANNUAL GENERAL MEETING

Tuesday, October 23, 2012 | 8:30am

Crystal Ballroom, The Fairmont Empress Hotel, Victoria, BC

1. Call to order

The meeting was called to order at 8:33am by Ian Forsyth, President.

2. President's Opening Remarks/Introduction of the Executive

Ian Forsyth provided opening remarks, introduced the current members of the Board and of the Executive Committee.

3. Approval of the Agenda

Motion: To approve the agenda as provided.

Made by Betty Anne Keller

Seconded by Greg Magirescu.

Carried.

4. Adoption of the Minutes from the 2011 AGM

Motion: To approve the minutes of the Annual General Meeting of May 12, 2011.

Made by Betty Anne Keller

Seconded by Sheila McKinnon

Carried.

5. Reports

a. **Report from the President:** Provided by Ian Forsyth. See attached report.

b. **Report from the General Manager:** Provided by Tammy Isaacson. See attached report.

c. **Report from the Treasurer:** Provided by Rebecca Cann. Rebecca Cann presented the Financial Statements for the 2011/12 fiscal year and noted that CCNC ended the year with a surplus of \$21,448. She noted that this was CCNC's first year of operation without grants, and that CCNC can support basic operations with membership support as well as Summit revenues. She pointed out that we had a significant surplus from the 2011 Summit in London, ON, and that we brought in just over \$80,000 in membership fees.

She also noted that although CCNC can support basic operations, CCNC will be looking at multiple sources of revenue going forward. Also noted is CCNC's short term investment of \$25,000 which should grow revenue. She pointed out that CCNC now has donations for the first time in its history through Canada Helps which is linked on the CCNC website. She stressed that we are a charitable organization and that donations will make CCNC stronger moving forward.

Motion: To adopt the Unaudited Financial Statements as presented.

Made by Lois Harper

Seconded by Geraldine Parent.

Question from the floor from Denis Nokony, City of Burnaby, regarding a review of the membership fees. Ian Forsyth, President, noted that the Membership Committee would be taking a look at the membership structure/fees and that there is some work to be done there going forward.

- d. **Report from Nominating Committee:** Provided by Ian Forsyth. Ian Forsyth, President, noted that CCNC is losing three Board Members at this AGM: Betty Anne Keller; Lois Harper; and Kay Anonsen. He presented gifts to the departing Board members. Ian presented the slate of Officers and noted that experience and geographic location were considered. See report attached. There were no nominations from the floor.

6. Election of the Board of Directors

Motion: To accept the slate of Officers as recommended.

Made by Teresa Koslo

Seconded by Jane Fernyhough

Carried.

7. 10th Anniversary Thank You Motion

Elena Bird, Vice-President, explained that the CCNC wanted to take this time to thank all Board Members for their service and contribution over the past 10 years. Elena noted that CCNC looks forward to the next ten years and also thanked founding Board Members Burke Taylor and Jane Fernyhough.

Motion: On the occasion of the 10th Anniversary of the Creative City Network of Canada, the members of the network sincerely thank past and current board members for their significant contribution to the organization through carrying out the four primary responsibilities of the board:

Purpose: Establishing and implementing the CCNC's mission and vision;

Continuity: Providing continuity for managing and implementing the CCNC's affairs:

Progress: Setting the rate of progress the CCNC takes in reaching its mission and vision; and

Identity: Securing support and appreciation for the CCNC's mission, vision, mandate, beliefs and long-term direction.

Made by Geraldine Parent
Seconded by Angela Watson
Carried.

8. **Motion:** To Approve and Ratify all accounts, contracts, proceedings, elections, appointments, payment of monies as set forth in the regularly circulated Minutes of the Board of Directors meetings.
Made by Lois Harper
Seconded by Jane Fernyhough
Carried.

9. **Adjournment**
Motion: To adjourn.
Made by Ian Forsyth
Seconded by Frances Westlund
Carried.

Minutes taken by Kelsey Hicks, Administrative Coordinator, CCNC