

CREATIVE CITY NETWORK OF CANADA
Minutes from the 2016 Annual General Meeting
Thursday, October 19th, 2016 | 8:30 am – 9:15 am
Tynehead Ballroom, Sheraton Guildford, 15269 104 Avenue, Surrey, BC

1. Call to Order

The meeting was called to order at 8:30 am by Nichola Reddington, City of Victoria, BC, and Creative City Network of Canada Board President.

2. President's Opening Remarks/Introductions

Nichola Reddington provided opening remarks, introduced the CCNC staff, current members of the Board, and thanked retiring Board members:

- Robin Armistead, London, ON
- Sheila McKinnon, Surrey, BC
- Roxanne Richard, Moncton, NB
- Laurie Stalker, Morinville, AB

3. Approval of Agenda

Motion: *To approve the Agenda of the 2016 CCNC Annual General Meeting, as provided.*

Made by Geraldine Parent, City of Burnaby, BC

Seconded by Rebecca Cann, City of St. Catharines, ON

Carried.

4. Adoption of the Minutes from the 2015 Annual General Meeting

Motion: *To approve the Minutes from the Annual General Meeting on October 29, 2015.*

Made by Sheila McKinnon, City of Surrey, BC

Seconded by Jennifer Fitzpatrick, City of Humbolt, SK

Carried.

5. Reports

a) Report from the Board President: Provided by Nichola Reddington – refer to *Appendix A*. The video, [Culture: Value in Our Lives, Value in Our Economy](#), was shared to outline the work of the CCNC towards the development of the Cultural Satellite Account in collaboration with the Department of Canadian Heritage and Statistics Canada.

b) Report from the General Manager: Provided by Lynn Ross – refer to *Appendix B*.

c) Report from the Board Treasurer: Provided by Ali Sabourin – refer to *Appendices C1 and C2*, which includes the CCNC financial statements for the year ending March 31, 2016.

Motion: *To approve the Financial Statements of the year ending March 31st, 2016 as prepared by Thompkins, Wozny, Miller & Co.*

Made by Karen Hasselfelt, City of Vancouver, BC

Seconded by Sarah Douglas-Murray, Town of Oakville, ON

Carried.

Motion: *To appoint Tompkins, Wozny, Miller & Co. as the accountant to prepare the Review Engagement for the year ending March 31st, 2017.*

Made by Ali Sabourin, City of Hamilton, ON

Seconded by Geraldine Parent, City of Burnaby, BC

Carried.

d) Report from the Chair of the Nominating and Governance Committee: Provided by Robin Armistead – refer to *Appendix D1* which includes an overview of the nomination process that was used to recruit new board members, as per the Nominations Policy approved at the 2015 AGM.

6. Election of the Board of Directors: Slate of 2016-2017 board nominations provided by Robin Armistead – refer to *Appendix D2*.

Motion: *To accept the slate of nominations, as recommended.*

Made by Sheila McKinnon, City of Surrey, BC

Seconded by Geraldine Parent, City of Burnaby, BC

Carried.

Discussion: Regardless of whether they are a CCNC board member or not, CCNC members who are interested in participating in a committee are asked to get in touch with any CCNC staff or board member. The list of committees is referenced in *Appendix D1*.

9. Adjournment

Motion: *To adjourn the meeting at 8:52 am.*

Made by Sheila McKinnon, City of Surrey, BC

Seconded by Michael Tunney, City of Mississauga, ON

Carried.

Minutes prepared by: Emily Trottier, Interim Secretary of the CCNC Board.