# Creative City Impact Awards

## Cultural Planning Award Nomination Fields

General Eligibility for all Awards:

Open to CCNC **Class A voting (municipal)** members in good standing at the time of the beginning of the awards process**.** This includes the following entities that have applied and been accepted for Class A voting membership in the Corporation:

* Municipal governments and Band Councils;
* Regional governments;
* Officially designated local cultural planning and cultural policy bodies.

All nominated work should have been implemented/launched within the 30 months prior to the annual Creative City Summit. The interpretation of "implemented/launched" is somewhat flexible. If you are unsure if your nomination meets this criteria, please make a note in your nomination or email Awards@creativecity.ca to confirm.

***\* Municipalities may self-nominate for all awards. The Cultural Leadership Award does not accept self nominations.***

These Awards are not open to Class B non-voting (organizational and individual) members with the exception of the Cultural Leadership Award. This includes: Provincial, territorial and federal governments in Canada; Governing authorities in other countries; Not-for-profits; Businesses; Educational institutions; and Individuals.

Selection Process:

The CCNC Awards Program promotes a principled and effective adjudication process. A volunteer peer jury conducts a review of all submissions and selects the successful candidates. The jury may decide to not bestow an award in any given year. The current standing CCNC Board of Directors, and by extension their municipalities, are not eligible to serve on the Awards Program Jury. The recipients are celebrated at the CCNC’s annual summit.

**Submission deadlines: The nomination form will remain open. Nominations submitted after annual award program deadlines will be considered for the following year's adjudication timeline. Annual award program deadlines will be communicated through Members News newsletters and other CCNC platforms.**

\* Indicates required question

Your name:\*

Your email address:\*

Your phone number:

Your affiliation (organization, municipality, company):

Municipality (name and province) you represent:

Are you self nominating?\*

* Yes
* No

Nominee name (municipality, organization, or individual):\*

Contact representing the nominated project/program (if different from above):

Nominee contact email address:

Is the nominated party a Class A (Municipal) Member\* of the Creative City Network of Canada at the time of your submission?

*\*In the case of the Cultural Leadership Award, nominees are individuals affiliated with a CCNC Municipal, Organizational, or Individual Membership to be eligible.*\*

* Yes
* No
* I am nominating an individual for the Leadership Award. I have confirmed this individual is affiliated with a CCNC membership (municipal, organizational, or individual)
* Unsure

Municipality (Name, Province) of the nominated party.

*You may nominate your own municipality in all awards except the Cultural Leadership Award.*

*If you are self-nominating for the IDEA Award, please include the required documents noted in the Criteria of that award (next page).*\*

Municipality population of nominee.\*

# The Cultural Planning Award Nomination Fields

The Cultural Planning Award recognizes a Canadian **municipality\*** that has developed, adopted, and implemented an excellent Culture Plan with a process that demonstrates outstanding visionary leadership and best practices in cultural planning or a Canadian municipality that has reviewed, revitalized and implemented a previously adopted Culture Plan.

**Eligibility**

This award is open to a Canadian **municipality\*** that developed, adopted and implemented a Culture Plan within 36 months of the Awards Program submission deadline. (This award is also open to a Canadian municipality that has reviewed, revitalized, and implemented a previously adopted Culture Plan within 36 months of the Awards Program submission deadline).

***\* Municipalities may self-nominate.***

*∗ Includes eligible organizations as outlined in General Eligibility for all Awards.*

* Municipal Governments
* Regional Governments
* Arts Councils
* Band Councils

**Criteria**

1. Demonstrates excellence in cultural planning practice;
2. Demonstrates the collaborative processes of public engagement using creative engagement tools and techniques; and shows the integration of the information gathered from the public process;
3. Embodies accessibility, diversity and inclusivity;
4. Identifies, assesses, and leverages the municipality’s cultural assets and resources;
5. Demonstrates a strategic integration with local government services;
6. Demonstrates an effective implementation strategy, including monitoring and evaluation, where applicable;
7. Contributes to vitality of the community through integration of all aspects of sustainability (cultural, social, economic and environmental);
8. Encourages an innovative approach and a vision relevant to the community.

Title of Cultural Plan:\*

Year range of implementation:\*

Please give a brief overview of the goals, focus, and values of this Cultural Plan.\*

Describe the process and outcome of public engagement in preparing this Plan. \*

Describe best practices demonstrated in the Plan.\*

If the Plan has a focus on Inclusion, Diversity, Equity, and/or Accessibility, please speak to that element of the work.

If the Plan has a focus on relationships with Indigenous communities and/or the Calls to Action outlined in the Truth and Reconciliation Commission Report, please speak to that element of the work.

If the Plan integrates ideas of sustainability, please speak to that element of the work.

How does the Plan effectively use or activate the municipality’s cultural assets and resources?\*

How does the Plan integrate with other governmental services?\*

Describe the collaborative processes and integration of these collaborations in the final Plan.\*

How will the Plan's progress be monitored and evaluated and how will its "success" be measured?\*

Please explain how the Plan serves, revitalizes, and/or supports the community's needs.\*

Should this nomination be awarded the 2023 Culture Planning Award, who should represent the municipality in accepting the award?\*

Will this/these person(s) be present at the St. John's Summit on October 5, 2023?\*

* Yes
* No
* Maybe

Additional Files

Please **email** any images relevant to this nomination to **Awards@CreativeCity.ca** (max 5 images)

*Please name your files accordingly:*

1. PlanningNomination2023\_MunicipalityName\_01

2. PlanningNomination2023\_MunicipalityName\_02

3. PlanningNomination2023\_MunicipalityName\_03

Please **email** any reports or documents relevant to this nomination to **Awards@CreativeCity.ca**   
(max 3 documents)

*Please name your files accordingly (e.g.):*

1. PlanningNomination\_MunicipalityName\_Testimonials

2. PlanningNomination\_MunicipalityName\_FileTitle

*etc.*

If this Plan can be found online, please add a URL here: